

SIERRA LAKES COUNTY WATER DISTRICT

Operations & Maintenance Office

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Administrative & Billing Office

P.O. Box 1039
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(530) 426-7800
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AGENDA SPECIAL MEETING

5:30 PM MONDAY – January 15, 2024 **District Office, Soda Springs, California**

I. Open Meeting

A. Roll Call (Action)

To join the meeting via Zoom:

1. From a PC, Mac, iPad, iPhone or Android device with high-speed internet: (If your device does not have audio, please also join by phone). Please click the link below to join the webinar:

<https://zoom.us/j/92096827143>

2. By phone: Meeting ID: 920 9682 7143

Dial: 1-253-215-8782
or 1-669-900-6833
or 1-346-248-7799
or 1-253-215-8782
or 1-301-715-8592
or 1-312-626-6799
or 1-929-436-2866

II. Public Forum* (Comments regarding items not on the agenda)

III. Approve Agenda (Action)

IV. Public Comments (Agenda item comments received after the agenda was posted)

Members of the Public shall be allowed to address the Board of Directors on items of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by law. The public also may address each item on the agenda before or during discussion of that item. All items will be considered by the Board for possible action.

Remote Public Participation:

1. Submit written public comments to anickerson@slcwg.org. Emails will be distributed to Board Members. To ensure the Water Board has an opportunity to review information prior to the meeting, please send emails by 5:00 p.m. on the meeting date.

2. Provide verbal comments via the conference call during a particular Agenda item. The meeting will pause during each agenda item and provide the opportunity for public comments at that time. The Board President will provide additional directions and guidance for providing comments during the meeting.

V. Operations

A. December 2023 General Manager Report presented by Shauna Lorance, General Manager (Consideration & Possible Action) Pg 1

B. December 2023 Operations Report presented by Patrick Baird, Utilities Operations Manager (Consideration & Possible Action) Pg 3

VI. Consent Items Calendar (Action) Pg 10**

A. Minutes for the December 11, 2023, Special Board Meeting Pg 11

B. December 2023 Check Register, with Director’s Payroll Detail Pg 17

C. Financial reports for month ending December 31, 2023 (Review)

- Operating Expenses Budget vs Actual (Month & Year) Pg 22
- Capital Expenses Budget vs Actual (Year to Date) Pg 25
- Cash Flow Forecast – One Year Pg 26
- Cash Flow Forecast – Five Year Pg 27

D. Disbursements Requiring Board Approval Pg 28

E. Quarter End Balance Sheet Pg 38

VII. Old Business

A. Metered Water Rates Sample Billing presented by Shauna Lorance, General Manager (Discussion and Possible Action) Pg 42

B. Water Master Plan Presentation by Alex Stodtmeister, DOWL, and Shauna Lorance, General Manager (Discussion and Possible Action) Pg 54

C. Sewer Master Plan Presentation by Alex Stodtmeister, DOWL, and Shauna Lorance, General Manager (Discussion and Possible Action) Pg 67

VIII. New Business

A. None

IX. Administration (Consideration & Possible Action)

A. Follow-Up/ Action Items from the December 11, 2023, Board Meeting Pg 83
1. Mr. Baird to send Director Heald a map of the fire hydrants to be cleared per the MOU with Truckee Fire.

B. Quorum: Determine Board Availability for next Regular Meeting Scheduled for February 8, 2024

X. Adjournment

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** Consent Items Calendar – Consent items are expected to be routine and non-controversial. They will be acted upon by the Board, at one time, without discussion. Any Board member, advisor, staff, or interested person may request that an item be removed from the Consent Items Calendar for discussion.

NOTE: The meeting will convene on the ground floor of the Water Filtration Plant; if there is no handicap requirement, the meeting may reconvene in the meeting room upstairs. In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Anna Nickerson at 530-426-7800 or (fax) 530-426-1120. Requests should be made as early as possible and in order to facilitate appropriate accommodation should be made at least one full business day before the start of the meeting

Correspondence

Next Meeting: Thursday February 8, 2024 at 5:30 pm